

By-Law No. 1 - Schedule F

Reasonable Rules for Respectful Living

By-Law No. 1

The By-Law governing the Corporation and the Commonland has been enacted, and amended from time to time, by the Corporation's Board of Directors and Members by a majority of votes cast at Members meetings.

The By-Law is in place for the benefit of all Members. The actions of each Member can adversely affect the quality of life of other Members.

The rules may not be universally liked, but they must be respected in the spirit of community harmony.

The following "**Reasonable Rules for Respectful Living**" captures the essence of the By-Law.

A. Be Courteous

Why? HLCOA is committed to providing a safe, healthy and supportive environment where its Members, Associate Members, their family and guests are treated with respect, fairness and sensitivity.

1. Treat and speak to others in a respectful manner.
2. Refrain from conduct that is known or ought reasonably to be known to be unwelcome.
3. Behave in a respectful fashion at Members meetings.
4. Pick up and dispose of your dog's waste in a proper manner. Keep your dog under control and held firmly on a physical leash.
5. Re-lock the gates to the Commonland immediately upon entering and after leaving to discourage unauthorized access and to protect personal property and the Commonland.
6. Keep your personal property on your property and refrain from encroaching on Commonland.
7. Operate recreational motorized vehicles according to the permitted purposes and conditions.

B. Be A Commonland Caregiver

Why? The Commonland offers the beauty and natural wonders of forests, wetlands, and waterfront for the shared enjoyment of Members and Associate Members and is home to many wild animals, birds and reptiles.

1. Refrain from the cutting, removal or planting of trees, plants and grass and the placing of fill on Commonland.
2. Refrain from disposing, dumping or burning of garbage or brush on Commonland.
3. Refrain from lighting a fire on Commonland.
4. Refrain from blocking or re-routing drainage such as to prevent the free flow of surface water.
5. Refrain from damaging, or permitting damaging by others in your service, the Commonland roadways, culverts, ditches, sodding, grading, surveyor's markings, trees or services.
6. Refrain from using fertilizer or herbicide on Commonland or drainage ditches ultimately passing over Commonland.
7. Refrain from reselling or removing Commonland wood from Harvey Lakeland Estates.
8. Refrain from hunting while on Commonland.

C. Be Waterfront Friendly

Why? *The Commonland lakeshore offers opportunities for lakeside relaxing, swimming, and launching and docking boats. It is carefully managed to ensure its optimum and considerate use by Members and Associate Members.*

1. Limit docking at common docks to occasional use so that others may also benefit.
2. Submit and obtain approval of a dock application prior to installing a platform or dock.
3. Build your platform and dock to the size permitted and approved.
4. Place and position your platform and dock in the location and manner that was approved.
5. Obtain Board approval before trading or taking over an allocated dock space or altering or re-positioning an existing dock, ramp or platform.
6. Do not charge fees for the use of your allocated dock space by other persons.
7. As a new property owner, remove any dock purchased from the previous owner in the timeframe provided by the Board when you do not receive the dock allocation space of the previous owner.

D. Be A Prompt Payer

Why? *Member dues and fees support the operations (eg. municipal taxes, insurance) and programs (forests, trails and waterfronts) that advance the cultural, recreational and property interests of Members, while preserving the unique and natural beauty of the Commonland.*

1. Pay dues and fees on time.
2. Pay any penalties and interest promptly.
3. Return all keys received which provide access to the Commonland if you are no longer a Member.

E. Be A Responsible Neighbour

Why? *The By-Laws have been collaboratively developed by Members with consideration given to the diverse needs and interests of all Members and in the spirit of creating a harmonious community. When falling short of shared expectations, accept responsibility and strive to do better.*

1. Respect the residential nature of the community — refrain from renting or offering to rent your property for periods of less than six months.
2. Ensure your family and guests comply with the By-Law.
3. Willingly comply with remedies, penalties and sanctions applied for:
 - non-payment of funds owed to the Association; and
 - non-compliance with the Association's By-Law.
4. Refrain from entering upon or making use of the Commonland if not a Member or Associate Member.

F. Be A Leader

Why? *By demonstrating leadership in "Respectful Living" Board members can be key contributors to creating a safe, healthy and supportive environment for Members, Associate Members, their family and guests.*

1. Treat and speak to Members, Associate Members, their family and guests, and other Board members, in a respectful manner.
2. Enforce the complaints process in a fair, balanced and timely manner.
3. Investigate all harassment and violence complaints, debrief those directly and indirectly involved, and contact the police when needed.
4. Keep Board discussions confidential within the Board so that information can be communicated to all Members at the same time and at the right time.
5. Keep Members informed by distributing regular communications regarding items of discussion and decisions taken at Board meetings.